

Celebrations

ENGAGEMENT FORM

Print Day and Date
Announcement is to Appear

Check Here if Photo
is Enclosed

News & Record

P.O. Box 20848

Greensboro, NC 27420

Telephone: 336-373-7053, 1-800-553-6880, ext. 7053

Email: llamb@news-record.com

IMPORTANT:

Completed forms must be received in the Greensboro office by Wednesday, 11 days prior to the Sunday the ad is to appear. Celebrations announcements will appear on-line for 12 months. Studio photographs with a sharp focus reproduce the best. We will accept color or black and white photographs. Photos of couples may be used. Snapshots will be rejected if quality is unacceptable. Photos will be returned.

REMEMBER:

List parents as Mr. and Mrs. if they are living together. If parents are separated or divorced, list them separately with separate addresses. If a parent is deceased, they may be listed as "the late..."

TYPE OR PRINT CLEARLY

BRIDE'S Full Name _____

Her Address in Full _____

Parent's Name _____

Their Address _____

(include city)

GROOM'S Full Name _____

His Address in Full _____

Parent's Name _____

Their Address _____

(include city)

Date and Place of Wedding _____

List any additional information you wish to include on a separate sheet.

IMPORTANT:

This form must be completed and signed before your Celebrations announcement can be published. The publisher reserves the right to revise, edit or reject any or all copy and photographs deemed unsuitable for publication.

NO CELEBRATIONS AD WILL BE PUBLISHED WITHOUT PROOF RELEASE AND PREPAYMENT.
WE ACCEPT CASH, CHECK, VISA, MASTER CARD, AMERICAN EXPRESS AND DISCOVER.
TYPE OR PRINT CLEARLY.

Your Name _____

Street Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Home Phone _____

Signature _____ Date _____

You have permission to communicate by fax or phone concerning this transaction.

Fax # _____

Phone # _____

Signature _____

Date _____

If a photograph is used, the minimum size is 1.75 inches wide x 2" deep. (This is addition to copy price.)
See brochure for examples of sizes and prices.

_____ I prefer the free announcement which cannot exceed 6 lines of type and does NOT include a photograph.